Federal Health Interoperability Modeling and Standards (FHIMS) Work Group

Governance Framework

# Scope

The FHIMS Work Group (WG) is an FHA initiative to lead and direct standards activities across the Federal partners. The overall goal of the FHIMS WG is to develop a comprehensive, integrated set of standards that fully support health information interoperability, including semantic interoperability.

To accomplish this goal, the FHIMS WG will need to coordinate standards activities across the Federal partners and the Federal partners will need to fully support collaborate with their peers.

# Organization Structure

The FHIMS WG will be guided by a steering group consisting of up to seven members of the Leadership Council. The WG itself will be managed by an FHA Program Manager. The WG will consist of a number of initiatives, with each initiative having two or three leads drawn from the Federal partners. The following is a high-level organization structure for the FHIMS WG.

Steering Group for FHIMS WG

FHIMS WG

FHIMS WG Initiative #1

FHIMS WG Initiative #2

FHIMS WG Initiative #n

Staffed by LC Members

(Guides FHIMS WG)

Staffed by FHA Program Manager

(potentially other support resources)

(Manages FHIMS WG and supports

FHIMS Steering Group and all

initiatives)

Staffed by Federal partner resources (2-3 initiative leads

and at least one

contact/participant from each Federal partner)

# Membership, Responsibilities and Voting

## Steering Group for FHIMS WG

Membership

The steering group consists of up to seven members of the Leadership Council. Members serve 2 year terms with half the members being renewed or replaced each year, starting in year three.

Responsibilities

The steering group is responsible for:

* Establishing priorities for the FHIMS WG
* Approving initiatives for the FHIMS WG
* Approving terms of reference for each initiative
* Promoting collaboration and coordination across the Federal partners
* Consulting with all Federal partners concerning the above activities
* Identifying resources to accomplish the above activities

Voting

Decisions will be made through consensus of the steering group whenever possible; otherwise a simple majority vote. If necessary, the FHA manager will vote to break ties.

## FHIMS WG

The FHIMS WG consists of the FHA manager, support staff and the initiatives. The FHA manager and support staff are responsible for supporting all the activities of both the steering group and the initiatives, including administrative activities, outreach activities, analysis activities and other types of support activities.

## FHIMS WG Initiatives

Membership

Each initiative will have 2-3 initiative leads. In addition, each Federal partner will be asked to assign a contact point/participant for each initiative.

Responsibilities

Initiative leads are responsible for:

* Accomplishing the activities assigned to the initiative in accordance with the terms of reference established for the initiative by the steering group
* Recruiting additional Federal partner resources as needed to accomplish the initiative (the FHA Manager will assist with such recruitments)
* Developing and maintaining artefacts in support of the terms of reference for the initiative

Voting

Decisions will be made through consensus of the team whenever possible; otherwise a simple majority vote. If necessary, the FHA manager will vote to break ties.